MoDEx Governing Board Meeting
Tuesday, July 20, 2010, 1:00 p.m.

Members:
Andrea Spillars, Chief Jim Person, Deputy Chief Nick Nichols, Sheriff Mark Nichols, and Sheriff Richard Anderson, and Director Kenneth Hailey.

Ex Officio Members:
Mick Covington.

Other Attendees:
Laurie Crawford, Paul Fennewald, Bruce Clemonds, Todd Doerhoff, Diane Mozzicato, Gregory Volker, Theresa Huhn, Kyle Comer, Larry Lueckenhoff, and Ron Beck.

Status Review:
Andrea Spillars introduced Laurie Crawford as the new MoDEx Project Manager and asked her to provide an update on the system since the last board meeting.

Laurie Crawford reported that there are now 106 agencies with signed agreements on file and 571 user accounts, with 500 of those accounts being active. She stated that there are now 16 agencies with data in production, and 29 additional agencies scheduled to go online before the close of the calendar year.

Ms. Crawford continued to report that a new MoDEx web page has been developed, making information on the system more readily available, including forms such as the agency agreement and user account forms.

Ms. Crawford discussed the pilot with CODY Systems, and how that progressing, indicating that the server has been purchased, configured and installed, and the first pilot agency has data loaded to that server (Jasper County SO). She will keep the board posted on the progress as the pilot moves along.

Ms. Crawford then introduced Major Diane Mazzicato from the Kansas City PD, and the Project Director for the ALERT-ETAC data node, to provide an update on their status. Major Mazzicato reported that current activity revolved around getting the refresh established for the North Kansas City PD, as well as beginning historical data transfer for Gladstone DPS now that mapping has been initiated. Major Mazzicato also indicated that they plan to interface to KCPD's mug system, as well as Johnson County Sheriff's Office mug photos. She reported that they currently support 1400 user accounts (with 800 that have been logged into, 500 used within the last six months).

Ms. Crawford then reported on current barriers to success, including interface maintenance costs, network limitations (such as secure internet and bandwidth), and agencies without electronic records management systems.

Mick Covington of the Missouri Sheriff's Association asked when the MIBRS Web Based RMS would be available, as well as the secure internet option.

Ms. Crawford asked Ron Beck to report for the Missouri State Highway Patrol on the current status of the MIBRS Web Based RMS and its availability. Mr. Beck indicated that the Dallas County Sheriff's Office was effectively set up on the system, and that the Knob Noster PD was waiting to determine who the agency administrator would be (August 2nd), before moving forward with data entry. Mr. Beck indicated the third pilot agency, Missouri University of Science and Technology DPS, was not connected yet.

Ms. Crawford pointed out that the system was currently only available over the MULES secure network, and that many small agencies are not on the network due to connection costs.

Ms. Crawford asked Larry Lueckenhoff to report for the Missouri State Highway Patrol on the current status of the secure internet solution under development. Mr. Lueckenhoff reported that the go live date of July 2011 had been established to coincide with the launch of the Patrol's new Computerized Criminal History, State Message Switch and Hot Files on that date via secure internet, and that the date was still on target. He further indicated that he would work with Ms. Crawford to try to get secure internet available sooner for the MoDEx mobile application, and to make the MIBRS Web Based RMS available to those agencies with no current electronic records management.

Ms. Crawford then provided an overview of training under development, including modules on security awareness, rules of use, and Coplink software training, for MoDEx. Copies of draft training modules for System Security Awareness and Rules of Use were provided for review and comments/feedback. She indicated that the training modules were drafts and were intended to initiate discussion and were in no way in final form yet. No copies of Coplink software training was provided, as it is still under development. Delays are specifically related to an update to the software in production, requiring an update of the training database and all screen shots used in the training presentations.

Mick Covington indicated that the Sheriff's Association would be willing to assist to make online training available. Chief Jim Person suggested development of a "train the trainer" session, to allow designated academies, etc. throughout the state to provide training on MoDEx. Mick Covington indicated that training modules were best when in smaller blocks of instruction, as they have better success with online training when in smaller blocks.

Finally, Ms. Crawford provided a draft audit document for review and comments/feedback. Again, she indicated that it was a draft document and was intended to initiate discussion, and was in no way in final form yet. Some discussion took place regarding the authority of the governing board to enforce sanctions, etc. Andrea Spillars indicated that the authority of the MoDEx Governing Board did not go beyond that of an advisory board. Chief Jim Person indicated that at some point, the authority to administer the system needs to be placed with some entity or agency to carry out audits, training, and to address violations to the Director of DPS, etc. Andrea Spillars requested feedback on the audit process and documentation, and on the training documents provided.

Ms. Crawford indicated that the next Governing Board meeting would be broadcast on Adobe Connect as well as carried out in person for those people who could not get away to attend in person.

Andrea Spillars then thanked everyone for attending. A motion to adjourn was made by Paul Fennewald and seconded by Mick Covington. Motion carried.

Summary of Action Items:
- The Governing Board will review the draft training presentations and audit document and provide comments to Laurie Crawford.

Attachments:
- Presentation – MoDEx System Update (7-20-10)
- Draft Training Presentation – System Security Awareness (revised 7-20-10)
- Draft Training Presentation – Rules of Use (revised 7-20-10)
- Draft MoDEx System Audit (revised 7-20-10)